

**BASILDON LOCAL HIGHWAYS PANEL MINUTES – 10th June 2019,  
2pm**

**Committee Room 4, County Hall.**

<b>Chairman:</b>	Councillor Richard Moore
<b>Panel Members:</b>	Cllr Stephen Hillier, Cllr Malcom Buckley, Cllr Anthony Hedley, Cllr Allan Davies, Cllr Jeff Henry, Cllr Patricia Reid, Cllr Tony Ball, Cllr Kerry Smith, Cllr David McPherson-Davis
<b>Officers:</b>	Jasmine Wiles – Highway Liaison Officer Rio Lovett – Business Admin Apprentice
<b>Secretariat:</b>	Bradley Taylor- Highway Liaison Apprentice

<b>Item</b>		<b>Owner</b>
<b>1.</b>	<b><u>Welcome and Introductions:</u></b>  Cllr Moore introduced the Parish Representative David McPherson-Davis to the Basildon Local Highway Panel.	
<b>2.</b>	<b><u>Apologies for Absence:</u></b> Cllr Hedley. <b><u>Declarations of interest:</u></b> None Recorded.	
<b>3.</b>	<b><u>Minutes of meeting held on 25<sup>th</sup> March 2019 to be agreed as a correct record:</u></b>  The minutes were agreed as a correct record.	
<b>4.</b>	<b><u>Matters arising from minutes of the previous meeting:</u></b>  JW informed the panel that she has provided the cost for salt bins with a concrete base in the schemes awaiting funding list.  JW stated that she has highlighted to the Design Team that the 20's Plenty schemes should take priority.  JW states that that she has contacted the vehicle access team regarding the feasibility of implementing driveways along The Street however is still awaiting a response.	
<b>5.</b>	<b><u>Update: Map Essex and panel Future-</u></b>  JW gave the panel a brief overview on the purpose of Map Essex which panel members can use to view the highway boundary,	

	<p>and different schemes being undertaken in their divisions and being able to source the information independently.</p> <p><b>JW to send the link to all Councillors for them to investigate further.</b></p> <p><b><u>Direct Delivery Success-</u></b></p> <p>JW presented to the panel a presentation on the LHP Direct Delivery Team as it has been a year since they begin carrying out LHP works.</p> <p>JW stated that the DD team are capable of carrying out signing, lining, bollards, tactile paving, dropped crossings, footways, bus stops and guard railings</p> <p>Basildon saved £82,248 by delivering schemes through the Direct Delivery Team which enabled them to carry out additional LHP schemes.</p>	<p><b>JW</b></p>
<p><b>6.</b></p>	<p><b><u>Report on funded schemes:</u></b></p> <p><b><u>18-19-</u></b></p> <p>JW stated that all 2018/19 schemes have been completed with the exception of LBAS182012 Hornbeam Way, Noak Bridge and LBAS183015 Bretons, Basildon.</p> <p>Cllr Ball explained to the panel why LBAS182012 Hornbeam Way, Noak Bridge was placed on hold. This was due to the sign being placed outside a resident's property. The resident has complained that the VAS light would be reflecting into their property.</p> <p>Panel agreed to leave the VAS in this location on a trial basis due to this area being chosen due to the level of Stats being found in the verge.</p> <p><b>JW to investigate whether we can provide an alternative solution such as a shield to protect the property from the light.</b></p> <p>JW informed the panel that LBAS183015 is currently awaiting material and will be programme in due course.</p> <p><b><u>Bus Shelters</u></b></p> <p>JW informed the panel that the bus shelter company has gone into administration. Essex Highways are currently looking to find</p>	<p><b>JW</b></p>

a suitable replacement supplier. It was agreed that all bus stop allocations were to be reallocated into new schemes.

All bus-stop schemes to be moved onto the Scheme Awaiting Funding List for commissioning at a later date.

Cllr Reid raised concern on scheme 15 - Rectory Road, Basildon-Bus Shelter as this bus shelter is believed to be located in the wrong position.

Cllr McPherson-Davis feels that in the future all parishes should be contacted to contribute to the implementation of shelters rather than the LHP. JW mentioned that this approach was under review.

Cllr Hiller asked whether all bus shelters are provided with electrical boards with timing and advertisements. JW stated that this is applicable if a certain amount of individuals use the stop and the amount of bus that use the facilities will both be a contributing factor.

LBAS152014 Twinstead, Wickford – Speed Humps Improvements: Cllr Buckley questioned whether this scheme is against the planning permission when the road was implemented, however JW stated that we are just looking to design the replacement of the existing measure rather than removing them.

LBAS185010 Tye Common Road, Billericay – Bus Shelter and 15 - Rectory Road, Basildon Bus Shelter to be removed and placed on the schemes awaiting funding list.

LBAS182059 Abacus Primary School – Tresco Way- 20's Plenty and 20 Buttsbury Infant School- Perry Street – 20's Plenty. JW stated that both schools aren't able to carry out the competition as they are too busy.

Panel agreed that 19 - Abacus Primary School are to use Wickford Junior Schools 20's Plenty design and 20- Buttsbury Infant School to have the standard 20's plenty signs.

Great Berry Lane and Little Berry Lane, Basildon – Parking: Cllr Smith would like signs and states he doesn't want yellow lines to be implemented.

**JW to send the design to the panel.**

Coppice Lane, Wickford – One Way: Scheme has been cancelled and will be removed. Cllr Buckley informed the panel that the Parish Council do not want the scheme to progress.

**JW**

**19-20-**

LBAS153033 Adjacent to Wickford C of E Infant School, Wickford – Signalised crossing. JW informed the panel that target costing has come back and will be less than £160,000 however if the objections aren't resolved then the scheme will have to be cancelled.

LBAS181002 Noak Hill Road junction with Wash Road- JW informed the panel that they must make a decision whether to formalise the no right hand turn.

JW stated that there was been no recorded accidents at this location since the experimental order had been in place.

Councillors agreed to not proceed with the formalisation of the right hand turn as they feel that without the data to hand they aren't able to overrule the local members, as Cllrs Buckley and Ball feel the scheme hasn't had the desired effect.

JW informed the panel that a CMA will be written for Cllr Bentley to make a formal decision, in the meantime this is to remain on the LHP paperwork.

LBAS183004 Stock Road junction with Orchard Avenue, Billericay – Zebra Upgrade. Panel agree to £5,500 financial adjustment.

LBAS181003 A176 Nethermayne BP Station, Basildon – Designer to relook at the proposed scheme. JW still awaiting a response from the BP garage.

**7. Report on schemes awaiting funding:**

JW informed the panel that they have £89,000 to commission due to the cancelled schemes.

**Traffic Management:**

JW informed the panel that the price for the salt bins has increased due to the demand for concrete bases, and that they require design time due to the Stats.

Panel agree to put all salt bins on hold and they are to approach Basildon Council to investigate:

LBAS182041 Bells Hill Road, Basildon – Salt Bin

<p>LBAS182047 Entrance to Woodlands School Woodlands Approach – Salt Bin  LBAS182051 Top of Ryedene off the High Road- Salt Bin  LBAS182056 Lenham Way, Pitsea – Salt Bin  LBAS182057 St Michaels Avenue and Mountfields –Salt Bin</p> <p>LBAS182052 27-29 Eastley – Bollards  Total Scheme  Estimated Cost £5,000</p> <p>LBAS182054 St Michaels Avenue- Acoustic Fence.  <b>JW to send noise survey too all panel members.</b></p> <p>LBAS152057 London Road, Wickford close to no 63 – Lighting upgrade.  <b>JW to give Cllr Buckley a cost when she receives the information.</b></p> <p>Ilmington Drive, Basildon – Centre Lining.  <b>Cllr Reid to resubmit a scheme to be validated. JW to inform Cllr Reid on the guidance for central road markings.</b></p> <p>LBAS182069 Jacksons Lane, Billericay – TMI  Agreed to be removed</p> <p>LBAS182072 The Knares junction with Nethermayne. JW informed Cllr Smith that this will require an additional survey to assess how many vehicles are turning right.</p> <p>Opposite Vange Primary School, London Road – Bollards  Total scheme  Estimated cost £13,000</p> <p>LBAS182078 19-23 Wynters- Footway reconstruction  Agree to be removed by panel.</p> <p>LBAS182079 Sparrows Herne – Chicanes  Total Scheme  Estimated Cost £13,000</p> <p>LBAS182080 Outside Stay and Play Centre, Durham Road – Bollards and 23 The Knares between Rantree Fold and Ingaway.  Cllr Smith to approach SEPP in the first instance.</p> <p>LBAS192009 Fairfield Rise, Billericay – Bollards. JW informed the panel that the validation has come back and gives a verbal update. Panel agree to changing the lay-out of the bollards for £5000</p> <p><b>Walking:</b></p>	<p><b>JW</b></p> <p><b>JW</b></p> <p><b>JW/ Cllr Reid</b></p>
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	<p>LBAS183001 B148 Westmayne/Ford Access/ Lower Dunton Road, Langdon Hills: JW is currently investigating the scheme as the validation wasn't processed by her predecessor.</p> <p>Cllr Henry suggests that we approach Active Essex for a contribution to the scheme.</p> <p>LBAS183007 High Road Laindon Design of lighting upgrade in first instance £6,500</p> <p>LBAS183020 North Crescent Primary School – Guard Railing Total Scheme £15,500</p> <p>LBAS183022 Dry Street – Guard Railing Agree to be removed by the panel</p> <p>LBAS183023 The Morell's – Hand Railing. <b>JW and Cllr Smith to meet on site to discuss the scheme before progressing.</b></p> <p><b>JW to add Felmores Crossing to the schemes awaiting funding list.</b></p>	
8.	<p><b><u>Revenue:</u></b></p> <p><b><u>Highway Rangers:</u></b></p> <p><b><u>Traffic Surveys:</u></b></p> <p><b><u>VAS Maintenance:</u></b></p>	
9.	<p><b><u>Section 106:</u></b></p> <p>Panel agree to a top-up for £25,000 as discussed with the S106 officer to help improve the cycle and footway facilities.</p>	
10.	<p><b><u>Any other business:</u></b></p> <p>Panel agree to commission the rest of their allocation £12,500 via email. This will be sent to all members to make a decision.</p>	
	<p><b><u>Date of next meeting:</u></b> Monday 30<sup>th</sup> September 2019 14:00pm</p>	